



## CIRCULAR

05.01.2022

**Ref No: ICON/CIRCULAR/IQAC/2022**

The IQAC meeting is scheduled on 07.01.2022 at 10.30 am -12.30 pm.  
Kindly make your presence convenient at the Board Room..

### **The Objectives of the Meeting**

- Submission of SSR documents
- Planning for ProQuest webinar
- Planning for quality initiative programme regarding sensitizing about integration of NEP
- To conduct IIC activities as per the Calendar and its celebration.
- Preparation of Programmer Calendar for extension activities.
- Conduct of the Parents-Teachers meeting and getting feedback.
- MOU Activities as per calendar

*5-1-22*

**PRINCIPAL**

COPY TO

All the faculties

**PRINCIPAL  
INDIRANI COLLEGE OF NURSING  
SVMCH & RC CAMPUS  
ARIYUR, PUDUCHERRY.**



**IQAC MEETING – 07.01.2022**  
**MINUTES OF THE MEETING**

VENUE: BOARD ROOM

TIME: 10.30 AM-12.30 PM

**Members Present:**

<b>IQAC committee</b>	<b>Name of the Member</b>	<b>Designation</b>
Chairperson	Dr. Malliga M,	Principal, Indirani College of Nursing, Ariyur, Puducherry.
Administrative Officers	1. Mr.Soundararajan.A	General Manager, Ramachandra Educational Trust, Puducherry.
	2. Mrs.Malarvizhi	Office Superintendent, Indirani College of Nursing, Ariyur,Puducherry.
Teachers	1. Prof.JamunaRani.G	HOD (OBG Nursing)
	2. Dr..Rathidevi.S	HOD (Community Health Nursing)
	3. Asso.Prof.Chandraleka .E,	HOD (Child Health Nursing)
	4. Prof.Chandralekha.K,	Professor, Dept. of Medical Surgical Nursing
	5. Prof. K. Jeyanthi	HOD (Mental Health Nursing)
	6. Mrs.Kavitha,S	Asso.Professor, Dept of OBG Nursing
	7. Mrs.Kalpana.R,	Asso Professor, Dept of Community Health Nursing
	8. Mr.Z.THirivikkiraman	Asso Professor, Dept of Community Health Nursing



Member from the management	Dr.Vidya.B	Chief Operating Officer, Sri Venkateswaraa Group of Institutions Ariyur,Puducherry
Nominees from local society	Dr.Prema,	Chief Medical Officer, Primary Health Centre, Puducherry
	Mrs.Jothi.	Self help group leader
	Mrs.Vijayakumari K	Attender,ICON (Alumni Parent)
	Mr.Krishnamoorthy	Driver,SVGI (Alumni Parent)
Nominees from the students	Ms. Gnanasowndariya	M.Sc (N) II Year
	Mr.Aravindhan	B.Sc (N) IV year
	Ms. Niranjana.V	B.Sc (N) III year
	Ms.Anitha M	Post Basic B.Sc II Year
Nominees from Alumni	Ms.S. Kokilavani	B.Sc.Nursing 2008 Batch
	Ms.Saranya.T	M.Sc.Nursing 2016 batch
Nominees from Employers/ industrialists/ Stakeholders	Prof.Sathyanarayanan.K	ED Tech Professional,CEG Chennai
IQAC Coordinator	Dr.Rajeswari.R,	Vice Principal Indirani College of Nursing, Ariyur, Puducherry.

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- MOU Activities as per calendar

The Meeting started with a warm greeting by the Principal, Prof.Malliga.M. The objectives of the present meeting were stated by the IQAC coordinator. The meeting started at 10.30 am with all coordinators, committee in charge and other faculties.

The first agenda is on Submission of Self Study Reports to NAAC. The IQAC Coordinator presented to the forum on the preparation and the completed documents were discussed with the expert members. The next discussion is to Conduct a proQuest Webinar.The IQAC coordinator explored the theme on effective utilization of ProQuest resource to facilitate your research and learning.The same was accepted by everyone and it was finalized.

Next, The Research Coordinator opened the theme of Preparation of research Project in Vancouver style. The Head of the Institution advised Faculty and Students to prepare their research projects in the Vancouver style. That was accepted and the experts accepted and suggested implementation of the same.

The fourth point was to carry out IIC activities in accordance with the Calendar and its celebration. The Head of the institution delegated IIC activities to the senior faculties. The same was accepted by everyone and it was finalized.

The fifth point was the development of a programme calendar for extension activities. The IQAC coordinators advised strictly adhere to the Program schedule for date, venue, and batch as per Calendar activity. Everyone agreed on it, and it was finalized.

The other point was to Conduct of the Parents-Teachers meeting and get feedback. The IQAC coordinator advised to organize the parents teacher meeting and to share the information about the student's studies and all the College activities and getting feedback. The same was accepted by everyone and it was finalized.

Finally, the IQAC Coordinator opened the theme of MOU Activity. The Head of the Institution suggested conducting a Programme for all local and national collaborations. The same was accepted by everyone and it was finalized.



**Indirani College of Nursing**

**DEVOTION DEDICATION DISCIPLINE**

**Ariyur, Puducherry - 605 102**

( Affiliated to Pondicherry University, Puducherry )



The experts recommended the same with clues to achieve the objectives. The meeting ends with warm gratitude by the IQAC coordinator and it ends at 12.30 pm.

*Dyena 10/01/22*  
**IQAC COORDINATOR**

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INDIRANI COLLEGE OF NURSING  
SVMCH & RC CAMPUS  
ARIYUR, PUDUCHERRY.**

*10.1.22*

**PRINCIPAL**

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INDIRANI COLLEGE OF NURSING  
SVMCH & RC CAMPUS  
ARIYUR, PUDUCHERRY.**