



CIRCULAR

06.04.2022

Ref No: ICON/CIRCULAR/IQAC/2022

The IQAC meeting is scheduled on 08.04.2022 at 10.30 am -12.30 pm.
Kindly make your presence convenient at the Board Room..

The Objectives of the Meeting

- Preparation for IIC and submission
- Planning for state level workshop
- To conduct IIC activities as per the Calendar and its celebration.
- Annual Action Plan 2022- 2023

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6.4.22

PRINCIPAL

COPY TO

All the faculties

PRINCIPAL
INDIRANI COLLEGE OF NURSING
SVMCH & RC CAMPUS
ARIYUR, PUDUCHERRY.



IQAC MEETING – 08.04.2022
MINUTES OF THE MEETING

VENUE: BOARD ROOM

TIME: 10.30 AM-12.30 PM

Members Present:

IQAC committee	Name of the Member	Designation
Chairperson	Dr. Malliga M,	Principal, Indirani College of Nursing, Ariyur, Puducherry.
Administrative Officers	1. Mr.Soundararajan.A	General Manager, Ramachandra Educational Trust, Puducherry.
	2. Mrs.Malarvizhi	Office Superintendent, Indirani College of Nursing, Ariyur,Puducherry.
Teachers	1. Prof.JamunaRani.G	HOD (OBG Nursing)
	2. Dr..Rathidevi.S	HOD (Community Health Nursing)
	3. Asso.Prof.Chandraleka .E,	HOD (Child Health Nursing)
	4. Prof.Chandralekha.K,	Professor, Dept. of Medical Surgical Nursing
	5. Prof. K. Jeyanthi	HOD (Mental Health Nursing)
	6. Mrs.Kavitha,S	Asso.Professor, Dept of OBG Nursing
	7. Mrs.Kalpana.R,	Asso Professor, Dept of Community Health Nursing
	8. Mr.Z.THirivikkiraman	Asso Professor, Dept of Community Health Nursing



Member from the management	Dr.Vidya.B	Chief Operating Officer, Sri Venkateswaraa Group of Institutions Ariyur,Puducherry
Nominees from local society	Dr.Prema,	Chief Medical Officer, Primary Health Centre, Puducherry
	Mrs.Jothi.	Self help group leader
	Mrs.Vijayakumari K	Attender,ICON (Alumni Parent)
	Mr.Krishnamoorthy	Driver,SVG I (Alumni Parent)
Nominees from the students	Ms. Gnanasowndariya	M.Sc (N) II Year
	Mr.Aravindhhan	B.Sc (N) IV year
	Ms. Niranjana.V	B.Sc (N) III year
	Ms.Anitha M	Post Basic B.Sc II Year
Nominees from Alumni	Ms.S. Kokilavani	B.Sc.Nursing 2008 Batch
	Ms.Saranya.T	M.Sc.Nursing 2016 batch
Nominees from Employers/ industrialists/ Stakeholders	Prof.Sathyanarayanan.K	ED Tech Professional,CEG Chennai
IQAC Coordinator	Dr.Rajeswari.R,	Vice Principal Indirani College of Nursing, Ariyur, Puducherry.

The Objectives of the Meeting:

- Preparation for IIQA and submission
- Planning for state level workshop
- To conduct IIC activities as per the Calendar and its celebration.
- Annual Action Plan 2022- 2023

The Meeting started with a warm greeting by the Principal, Prof.Malliga.M. The objectives of the present meeting were stated by the IQAC coordinator. The meeting started at 10.30 am with all coordinators, committee in charge and other faculties.



The first agenda is on IIQA preparation. The IQAC Coordinator presented to the forum on the preparation and the completed documents were discussed with the expert members. The IQAC coordinator explained the process of registration and its timeline to all the faculties. The discussion was made on the data validation and submission.

The next discussion is to Conduct a state level seminar. The IQAC coordinator explored the theme "capacity building in immunization". The same was accepted by everyone and it was finalized.

The next theme discussed was to carry out IIC activities in accordance with the Calendar and its celebration. The Head of the institution delegated IIC activities to the senior faculties. The same was accepted by everyone and it was finalized.

The IQAC coordinator then explained on need of a programme calendar for extension activities and advised strictly to adhere the Program schedule for date, venue, and batch as per Calendar. Everyone agreed on it, and it was finalized.

The other point was to Conduct of the Parents-Teachers meeting and get feedback. The IQAC coordinator advised to organize the parents teacher meeting and to share the information about the student's studies and all the College activities and getting feedback. The same was accepted by everyone and it was finalized.

Then, the principal had announced on Annual Action plan 2023 on several concepts as given below:

- Focus on Value added courses and Add on Courses
- Plan for Experiential learning
- Strengthening of Mentor Mentee System



- Institutional review Committee to focus on interdepartmental research project
- Establishment of women cell
- Placement to various states of the country.

The experts recommended the same with clues to achieve the objectives. The meeting ends with warm gratitude by the IQAC coordinator and it ends at 12.30 pm.

Dejenu 12/4/22
IQAC COORDINATOR

**IQAC CO-ORDINATOR
INDIRANI COLLEGE OF NURSING
SVMCH & RC CAMPUS
ARIYUR, PUDUCHERRY.**

12.4.22
PRINCIPAL

**PRINCIPAL
INDIRANI COLLEGE OF NURSING
SVMCH & RC CAMPUS
ARIYUR, PUDUCHERRY.**