



**Indirani College of Nursing**

**DEVOTION DEDICATION DISCIPLINE**

**Ariyur, Puducherry - 605 102**  
( Affiliated to Pondicherry University, Puducherry )



## CIRCULAR

12.04.2021

Ref No: ICON/IQAC/2021/02

The IQAC meeting is scheduled on 22.04.2021 at 10.30 am -12.30 pm.  
Kindly make your presence convenient at meeting hall.

### The Objectives of the Meeting

- Review of previous minutes of meeting
- Update of feedback analysis and ATR
- Development and delivery of E- learning module
- Facilitation to use the Plagiarism software
- Student council activities strengthening and documentation
- Gender sensitization programme
- Preparation for IIQA
- Code of Conduct handbook to be standardized

  
12.04.2021  
**PRINCIPAL**

COPY TO

All the faculties

**PRINCIPAL**  
INDIRANI COLLEGE OF NURSING  
SVMCH & RC CAMPUS  
ARIYUR PUDUCHERRY



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**IQAC MEETING – 22.04.2021**  
**MINUTES OF THE MEETING**

VENUE: MEETING HALL ICON

TIME: 10.30 AM-12.30 PM

MEMBERS PRESENT:

IQAC committee	Name of the Member	Designation	Signature
Chairperson	Dr. Prof.Malliga M	Principal, Indirani College of Nursing, Ariyur, Puducherry.	
Administrative Officers	1. Mr.Soundararajan.A	General Manager, Ramachandra Educational Trust, Puducherry.	
	2. Mrs.Malarvizhi	Office Superintendent, Indirani College of Nursing, Ariyur, Puducherry.	
Teachers	1. Prof.Sunitha Therese,	HOD (Medical Surgical Nursing)	
	2. Prof.E.Ganesan,	HOD (Mental Health Nursing)	
	3. Prof.JamunaRani.G	HOD (OBG Nursing)	
	4. Dr. Prof..S.Rathidevi.S	HOD (Community Health Nursing)	
	5. Prof.Chandraleka.E,	HOD (Child Health Nursing)	
	6. Prof.Chandralekha.K,	Professor, Dept. of Medical Surgical Nursing	
	7. Mrs.Kavitha,S	Asso Professor, Dept of OBG Nursing	
	8. Mrs.Kalpana.R,	Asso Professor, Dept of Community Health Nursing	
Member from the management	Shri. B. Ramachandiran	Chairman, Sri Venkateswaraa Group of Institutions	



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Nominees from local society	Dr. Prema,	Chief Medical Officer, Primary Health Centre, Puducherry	
Nominees from the students	Ms. Sandhiya	M.Sc (N) II Year	
	Ms. Sangavi	B.Sc (N) IV year	Sangavi
	Ms. Pooja	B.Sc (N) III year	
	Ms. Sowndariya	Post Basic B.Sc II Year	

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The Meeting started with the warm greeting by the Principal, Dr. Prof. Malliga. M. The objectives of the present meeting were stated by the IQAC coordinator. The meeting started at 10.30 am with all coordinators, committee in charges and other faculties.

The first agenda is review of previous minutes of meeting. The Vice principal cum IQAC coordinator reviewed everyone in the meeting about the previous minutes then its compliance report was explained. The major highlights are formation of IPR cell and standardization of online feedback system. Secondly feedback analysis and Action taken report on curriculum was discussed. The experts recommended on updating of feedback analysis to be done for all the stakeholders and action taken deficits to be recorded.





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The Vice principal cum IQAC coordinator proposed on Development and delivery of E- learning module. The experts advocated the E learning module to be developed and delivered to the students effectively. Then the IQAC coordinator proposed on utilization of Plagiarism software. The experts suggested using the common software used by the groups of institution. The same was accepted by everyone and it was finalized.

Next to that, Vice principal cum IQAC coordinator, discussed about the documentation of student council activities. The experts recommended listing the supporting documents, Validating and checking the appropriateness. The head of the institution portrayed on Gender sensitization programme and the experts recommended for the planning and implementation of activities. Then Vice principal cum IQAC coordinator sensitized on preparation for IIPA. The committee suggested allotting heads to collect data relevant to IIPA. It was decided to have sensitization on students related to code of conduct. And the Principal quoted the next point to prepare handbook for code of conduct. the experts suggested to have the same and accepted by all the members.

The principal had announced on Annual Action plan 2020 – 2021 on several concepts as given below:

- Focus on Value added courses and Add on Courses
- Plan for Experiential learning
- Strengthening of Mentor Mentee System
- Institutional review Committee to focus on interdepartmental research project
- Establishment of women cell
- Placement to various states of the country.

The experts recommended on the same with clues to achieve the objectives. The meeting was ended with warm gratitude by the IQAC coordinator. The meeting ended at 12.30 pm.

*Devaraj*  
23/4/21

**IQAC COORDINATOR**

**IQAC CO-ORDINATOR**  
**INDIRANI COLLEGE OF NURSING**  
**SVMCH & RC CAMPUS**  
**ARIYUR, PUDUCHERRY.**

*23.04.2021*

**PRINCIPAL**

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**SVMCH & RC CAMPUS**  
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