



# Indirani College of Nursing

DEVOTION DEDICATION DISCIPLINE

Ariyur, Puducherry - 605 102

( Affiliated to Pondicherry University, Puducherry )



## CIRCULAR

02.04.2018

Ref No: ICON/IQAC/2018/01

The IQAC meeting is scheduled on 12.04.2018 at 10.30 am -12.30 pm. Kindly make your presence convenient at meeting hall.

### The Objectives of the Meeting

- Orientation of aims, objectives, strategies and functions of IQAC
- Decision of Duration of meeting
- Preparation of quality policy
- Formation of committee as per norms
- Discussion about NAAC proceedings and quality improvement initiatives.
- Use of template with IQAC
- Annual action plan 2018 - 2019

  
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## IQAC MEETING – 12.04.2018 MINUTES OF THE MEETING

VENUE: MEETING HALL ICON

TIME: 10.30 AM-12.30 PM

MEMBERS PRESENT:

IQAC committee	Name of the Member	Designation	Signature
Chairperson	Prof.Malliga M	Principal, Indirani College of Nursing, Ariyur, Puducherry.	
Administrative Officers	1. Mr.Soundararajan.A	General Manager, Ramachandra Educational Trust, Puducherry.	
	2. Mrs.Malarvizhi	Office Superintendent, Indirani College of Nursing, Ariyur, Puducherry.	
Teachers	1. Prof.Sunitha Therese,	HOD (Medical Surgical Nursing)	
	2. Prof.E.Ganesan,	HOD (Mental Health Nursing)	
	3. Asso Prof.JamunaRani.G	HOD (OBG Nursing)	
	4. Asso Prof..S.Rathidevi.S	HOD (Community Health Nursing)	
	5. Asso.Prof.Chandraleka.E,	HOD (Child Health Nursing)	
	6. Asso Prof.Chandralekha.K,	Professor, Dept. of Medical Surgical Nursing	
	7. Mrs.Kavitha,S	Asst Professor, Dept of OBG Nursing	
	8. Mrs.Kalpana.R,	Asst Professor, Dept of Community Health Nursing	
Member from the management	Shri. B. Ramachandiran	Chairman, Sri Venkateswaraa Group of	



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		Institutions	
		Ariyur, Puducherry	
Nominees from local society	Dr. Prema,	Chief Medical Officer, Primary Health Centre, Puducherry	
Nominees from the students	Ms. K. Kalaiarasi	M.Sc (N) II Year	
	Ms. D. Caroline Mary	B.Sc (N) IV year	
	Ms. S. Abirami	B.Sc (N) III year	
	Ms L. Ranjitham	Post Basic B.Sc II Year	

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The Meeting started with the warm greeting by the Principal, Prof.Malliga.M. The objectives of the present meeting were stated by the IQAC coordinator. The meeting started at 10.30 am with all coordinators, committee in charges and other faculties.

The first agenda is on orientation of aims, objectives, strategies and functions of IQAC. The Vice principal cum IQAC coordinator oriented everyone in the meeting about the aims, objectives and strategies through PowerPoint presentation. The composition of IQAC were discusses and roles and responsibilities of each and every member was explained. Secondly the objective of decision on duration of meeting was discussed. Dr. Prema, Medical Officer, suggested having quarterly review and meeting. The suggestion was accepted by everyone and the same was decided. There was a recommendation on prior timely intimation of meeting and response for the communication expected from all the members.

The next point was discussed on Preparation of Policies for the well ordered function of the institution. The experts proposed on the involvement of stakeholders in the preparation of policy. It was advised to form the policies to cater to the current needs of the society. Then the IQAC coordinator explained the need to form and standardize the committees in the college. The already existed committees were listed out. The Principal explored on the formation of new committees and cells as per the recommendations of Pondicherry University, TNNMC&INC. Prof. T. Barani , principal of RAAK Nursing college suggested on formation of vision, mission, norms and guidelines for each and every committee. The same was accepted by everyone and it was finalized.

The head of the institution portrayed on the NAAC proceedings and quality improvement initiatives. The members praised the concept to appear for NAAC and recommended to have NAAC sensitization programme to faculties and to delegate senior faculties to be the criteria in charge. It was decided to have sensitization programme on NAAC. And the Principal quoted the next point to use template with IQAC logo for internal communication. That was accepted and the experts accepted and suggested on implementation of the same.

The principal had announced on Annual Action plan 2018 – 2019 on several concepts as given below:



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- Focus on Value added courses and Add on Courses
- Plan for Experiential learning
- Strengthening of Mentor Mentee System
- Institutional review Committee to focus on interdepartmental research project
- Establishment of women cell
- Placement to various states of the country.

The experts recommended on the same with clues to achieve the objectives.

The meeting was ended with warm gratitude by the IQAC coordinator. The meeting ended at 12.30 pm.

*D. Jayaram*  
13/4/2018

**IQAC COORDINATOR**

**IQAC CO-ORDINATOR  
INDIRANI COLLEGE OF NURSING  
SVMCH & RC CAMPUS  
ARIYUR, PUDUCHERRY.**

*[Signature]*  
13-4-18

**PRINCIPAL**

**PRINCIPAL  
INDIRANI COLLEGE OF NURSING  
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ARIYUR, PUDUCHERRY**