

**INDIRANI COLLEGE OF NURSING**

**ARIYUR, PUDUCHERRY**

**IQAC MEETING – 21.01.2019**

**MINUTES OF THE MEETING**

VENUE: MEETING HALL ICON

TIME: 10.30 AM-12.30 PM

MEMBERS PRESENT:

<b>COMMITTEE MEMBERS</b>		
<b>IQAC committee</b>	<b>Name of the Member</b>	<b>Designation</b>
Chairperson	Dr. Malliga M,	Principal, Indirani College of Nursing, Ariyur, Puducherry.
Administrative Officers	1. Mr.Soundararajan.A	General Manager, Ramachandra Educational Trust, Puducherry.
	2. Mrs.Malarvizhi	Office Superintendent, Indirani College of Nursing, Ariyur,Puducherry.

Teachers	1. Prof.Sunitha Therese,	HOD (Medical Surgical Nursing)
	2. Prof.E.Ganesan,	HOD (Mental Health Nursing)
	3. Prof.JamunaRani.G	HOD (OBG Nursing)
	4. Dr.S.Rathidevi.S	HOD (Community Health Nursing)
	5. Asso.Prof.Chandraleka.E,	HOD (Child Health Nursing)
	6. Prof.Chandralekha.K,	Professor, Dept. of Medical Surgical Nursing
	7. Mrs.Kavitha,S	Asst.Professor, Dept of OBG Nursing
	8. Mrs.Kalpana.R,	Asst.Professor, Dept of Community Health Nursing
Member from the management	Dr.Vidya.B	Chief Operating Officer, Sri Venkateswaraa Group of Institutions Ariyur,Puducherry
Nominees from local society	Dr.Prema,	Chief Medical Officer, Primary Health Centre,Puducherry
Nominees from the students	Ms.Deepika,	M.Sc (N) II Year
	Ms.Maheswaran,	B.Sc (N) IV year
	Ms. Pooja.A,	B.Sc (N) III year
	Ms.Anitha M	Post Basic B.Sc II Year
Nominees from Alumni	Ms.S. Kokilavani	B.Sc.Nursing 2008 Batch
	Ms.Chaitanya	M.Sc.Nursing 2016 batch
Nominees from Employers/ industrialists/	Prof.Barani.T	Principal RAAK Nursing and Paramedical College

Stakeholders		Puducherry
IQAC Coordinator	Dr.Rajeswari.R,	Vice Principal Indirani College of Nursing, Ariyur, Puducherry.

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All members were present

#### The Objectives of the Meeting

- Review of previous minutes of meeting
- Faculties research project/ funding detail and its progress
- Standardization of evaluation formats for all the departments.
- Discussion about NAAC proceedings and quality improvement initiatives.
- Result Analysis of the university examinations December 2018

The Meeting started with the warm greeting by the Principal, Prof.Malliga Kannan. The objectives of the present meeting were stated by the the IQAC co ordinator. The meeting started at 10.30 am with all co ordinators, committee in charges and other faculties.

<b>S. No</b>	<b>Agenda</b>	<b>Minutes</b>	<b>Duration</b>	<b>Presented By</b>
<b>1</b>	Review of previous minutes of meeting	<ul style="list-style-type: none"> <li>Reviewed about the previous minutes and its compliance report</li> </ul>	<b>5min</b>	<b>IQAC co ordinator</b>
<b>2.</b>	Faculties research project/ funding detail and its progress	<ul style="list-style-type: none"> <li>Faculties’ research project status was narrated.</li> <li>Encouraged the faculties to get funding projects.</li> <li>Plan for Intellectual Property Right Seminar to promote the development of patent and copyright.</li> </ul>	<b>30 minutes</b>	<b>Research committee co ordinator</b>
<b>3</b>	Standardization of evaluation formats	<ul style="list-style-type: none"> <li>Academic Evaluation formats for the theory and practical performance was standardized for the 2020-21 academic years for all the departments.</li> </ul>	<b>20 minutes</b>	<b>HOD</b>

<b>4</b>	Discussion about ISO / NAAC proceedings and quality improvement initiatives.	<ul style="list-style-type: none"> <li>• Plan to get the ISO standardization for educational organization.</li> <li>• Documents standardization were discussed as quality initiative measures.</li> </ul>	<b>30 minutes</b>	<b>ISO co ordinator</b>
<b>5</b>	Result Analysis of the university examinations December 2018	<ul style="list-style-type: none"> <li>• Result were discussed and analyzed.</li> <li>• Discussed about the measures to improve the academic performance to achieve the target results.</li> </ul>		<b>All HOD</b>
<b>6.</b>	Discussion about the infrastructure development	<ul style="list-style-type: none"> <li>• Plan to develop ICT enabled classroom for PG course.</li> <li>• Advancement of clinical skill lab for the specialties based training</li> <li>• Construction of solar energy sourced lights for pedestrians pavement</li> </ul>		

**The meeting was ended with warm gratitude by the IQAC co ordinator. The meeting ended at 12.30 pm.**

**Principal**