

INDIRANI COLLEGE OF NURSING

ARIYUR, PUDUCHERRY

IQAC MEETING – 21.07.2020

MINUTES OF THE MEETING

VENUE: MEETING HALL ICON

TIME :03.30 PM - 04.30 PM

All members were present

COMMITTEE MEMBERS		
IQAC committee	Name of the Member	Designation
Chairperson	Dr. Malliga M,	Principal, Indirani College of Nursing, Ariyur, Puducherry.
Administrative Officers	1. Mr.Soundararajan.A	General Manager, Ramachandra Educational Trust, Puducherry.
	2. Mrs.Malarvizhi	Office Superintendent, Indirani College of Nursing, Ariyur,Puducherry.
Teachers	1. Prof.Sunitha Therese,	HOD (Medical Surgical Nursing)

	2. Prof.E.Ganesan,	HOD (Mental Health Nursing)
	3. Prof.JamunaRani.G	HOD (OBG Nursing)
	4. Dr.S.Rathidevi.S	HOD (Community Health Nursing)
	5. Asso.Prof.Chandrakeka.E,	HOD (Child Health Nursing)
	6. Prof.Chandrakekha.K,	Professor, Dept. of Medical Surgical Nursing
	7. Mrs.Kavitha,S	Asst.Professor, Dept of OBG Nursing
	8. Mrs.Kalpana.R,	Asst.Professor, Dept of Community Health Nursing
Member from the management	Dr.Vidya.B	Chief Operating Officer, Sri Venkateswaraa Group of Institutions Ariyur,Puducherry
Nominees from local society	Dr.Prema,	Chief Medical Officer, Primary Health Centre,Puducherry
Nominees from the students	Ms.Deepika,	M.Sc (N) II Year
	Ms.Maheswaran,	B.Sc (N) IV year
	Ms. Pooja.A,	B.Sc (N) III year
	Ms.Anitha M	Post Basic B.Sc II Year
Nominees from Alumni	Ms.S. Kokilavani	B.Sc.Nursing 2008 Batch
	Ms.Chaitanya	M.Sc.Nursing 2016 batch
Nominees from Employers/ industrialists/ Stakeholders	Prof.Barani.T	Principal RAAK Nursing and Paramedical College Puducherry

IQAC Coordinator	Dr.Rajeswari.R,	Vice Principal Indirani College of Nursing, Ariyur, Puducherry.
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The Objectives of the Meeting

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- Review of previous minutes of meeting
- Discussion on webinar series relevant to quality improvement programmes NAAC/ISO followup..
- Discussion about the standardization of committee’s vision, mission, objectives, functions and its annual meeting plan for all the committee.
- Discussion about the faculties’ journal publication in indexed journals/research projects/funding projects/copyright and patents.
- Plan for the FDP programme on G-Suite applications.

The Meeting started with the warm greeting by the Principal, Prof.Malliga Kannan. The objectives of the present meeting were stated by the the IQAC co ordinator. The meeting started at 03.30 pm with all coordinators, committee incharges and other faculties.

S.No	Agenda	Minutes	Duration	Presented By
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1	Review of previous minutes of meeting	<ul style="list-style-type: none"> • Discussed about the progress of faculties research and Student research projects • Drawn blueprint of standardization of research write-ups. • Discussion about the conference related to NAAC standards. 	5min	IQAC co ordinator
2.	Discussion on webinar series relevant to quality improvement programmes NAAC/ISO followup	<ul style="list-style-type: none"> • Discussed about the webinar series I –Planned about the topics of importance. <ul style="list-style-type: none"> • E governance • E content management • Learning management system • Intellectual property right • Outcome evaluation. • Planned the date and resource person for the sessions • Followup of ISO 	30 minutes	IQAC co ordinator
3	Discussed about the standardization of committee’s vision, mission, objectives,	<ul style="list-style-type: none"> • Standardized the pattern of write-ups of vision, mission, objectives and functions, periodicity and plan of meeting for the following months for each committee were made. 	30 minutes	Research committee co ordinator

	functions and its annual meeting plan.			
4	Discussion about the faculties journal publication in indexed journals/research projects/funding projects/copyright and patents	<ul style="list-style-type: none"> • Discussion made about the published articles and its indexed status. • The list of indexed journal were made. 	15 minutes	Principal
	Plan for the FDP programme on G-Suite applications	<ul style="list-style-type: none"> • G-Suite training will be organized for the faculties to promote the LMS. 	5 minutes	NEU co ordinator.

The meeting was ended with warm gratitude by the IQAC co ordinator. The meeting ended at 04.30 pm.

Principal