

INDIRANI COLLEGE OF NURSING

ARIYUR, PUDUCHERRY

IQAC MEETING – 21.01.2020

MINUTES OF THE MEETING

VENUE: MEETING HALL ICON

TIME :10.30 AM-12.30 PM

All members were present

| COMMITTEE MEMBERS | | |
|--------------------------|---------------------------|--|
| IQAC committee | Name of the Member | Designation |
| Chairperson | Dr. Malliga M, | Principal, Indirani College of Nursing, Ariyur, Puducherry. |
| Administrative Officers | 1. Mr.Soundararajan.A | General Manager, Ramachandra Educational Trust, Puducherry. |
| | 2. Mrs.Malarvizhi | Office Superintendent, Indirani College of Nursing, Ariyur,Puducherry. |
| Teachers | 1. Prof.Sunitha Therese, | HOD (Medical Surgical Nursing) |

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| | 2. Prof.E.Ganesan, | HOD (Mental Health Nursing) |
| | 3. Prof.JamunaRani.G | HOD (OBG Nursing) |
| | 4. Dr.S.Rathidevi.S | HOD (Community Health Nursing) |
| | 5. Asso.Prof.Chandrakeka.E, | HOD (Child Health Nursing) |
| | 6. Prof.Chandrakekha.K, | Professor, Dept. of Medical Surgical Nursing |
| | 7. Mrs.Kavitha,S | Asst.Professor, Dept of OBG Nursing |
| | 8. Mrs.Kalpana.R, | Asst.Professor, Dept of Community Health Nursing |
| Member from the management | Dr.Vidya.B | Chief Operating Officer, Sri Venkateswaraa Group of Institutions Ariyur,Puducherry |
| Nominees from local society | Dr.Prema, | Chief Medical Officer, Primary Health Centre,Puducherry |
| Nominees from the students | Ms.Deepika, | M.Sc (N) II Year |
| | Ms.Maheswaran, | B.Sc (N) IV year |
| | Ms. Pooja.A, | B.Sc (N) III year |
| | Ms.Anitha M | Post Basic B.Sc II Year |
| Nominees from Alumni | Ms.S. Kokilavani | B.Sc.Nursing 2008 Batch |
| | Ms.Chaitanya | M.Sc.Nursing 2016 batch |
| Nominees from Employers/ industrialists/ Stakeholders | Prof.Barani.T | Principal RAAK Nursing and Paramedical College Puducherry |

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| IQAC Coordinator | Dr.Rajeswari.R, | Vice Principal Indirani College of Nursing, Ariyur, Puducherry. |
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The Objectives of the Meeting

- Review of previous minutes of meeting
- Faculties research project and funding detail and its progress
- Discussion about the ISO standardization and its process.

The Meeting started with the warm greeting by the Principal, Prof.Malliga Kannan. The objectives of the present meeting were stated by the the IQAC co ordinator. The meeting started at 10.30 am with all co ordinators, committee incharges and other faculties.

| S.No | Agenda | Minutes | Duration | Presented By |
|------|---------------------------------------|---|----------|-------------------|
| 1 | Review of previous minutes of meeting | <ul style="list-style-type: none"> • Reviewed about the previous minutes and its compliance report | 5min | IQAC co ordinator |

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| 2. | Faculties research project and funding detail and its progress | <ul style="list-style-type: none"> • Presented about the projects undertaken by the faculties and the progression of completion. • 3 faculties awaiting for the viva voce presentation at MAHER university | 30 minutes | Research committee co ordinator |
| 3 | Detailed about the ISO standardization and its process. | <ul style="list-style-type: none"> • The meeting for ISO standards was discussed with consultants and experts. • The committee were assigned for the ISO proceedings • Records were prepared as per the standardization process. • Policy manual were prepared – Educational Organizational Management System • Procedures were standardized as per the ISO standards-Educational Organizational Standardization of | 30 minutes | ISO co ordinator |

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| | | <p>Procedures.</p> <ul style="list-style-type: none">• Process turtle Diagrams were prepared for each process and identified numerous risk and action plan. | | |
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The meeting was ended with warm gratitude by the IQAC co ordinator. The meeting ended at 12.30 pm.

Principal